

**FRASER VALLEY ESTATE PLANNING COUNCIL
BOARD OF DIRECTORS MEETING MINUTES
GENERAL MEETING**

**Tuesday, September 12 @ 9:00 A.M.
Jakeman Financial Group
Suite 310 – 15252 32nd Avenue, Surrey**

Present: Pam Prior, KPMG
Rob Clark, Assante Capital Management Ltd.
Anne George, Van Wensem, Eakins & George, CGAs
Roselyn Manthorpe, Manthorpe Law Office
Charlene Taylor, VGH & UBC Hospital Foundation
Bryan Jakeman, Jakeman Financial Group

Absent: Karl Maier, McQuarrie Hunter, Barristers & Solicitors
Colleen Loveridge, CIBC

1. Confirmation of Agenda

The agenda was confirmed.

2. Approval of Minutes

Moved by Bryan Jakeman, **Seconded** by Roselyn Manthorpe **THAT** the Board of Directors Minutes of June 13, 2006 be adopted as presented.. **Motion Carried.**

3. President's Report – Pam Prior

- Pam mentioned that no negative feedback was received on the current year fee increase.
- Pam indicated that Harrison Hot Springs was not willing to provide us the same incentive as last year. According, a decision was made to give a \$150 gift certificate to the Pearl Restaurant in White Rock. It appears that the different incentive may not have been noticed by the members. Agreed to mention ongoing membership drive and prize at the September 19, 2006 dinner meeting.

4. Program Report – Rob Clark

- Rob reported on the finalized list of speakers for the upcoming year. Pam thanked Rob for all his hard work on, once again, obtaining a great slate of speakers.
- Rob advised the Board that he intends to resign next year and that he wanted to ensure that an appropriate replacement is identified currently.
- Rob mentioned Jamie Golombeck's upcoming presentation on January 16, 2007. He suggested that we reminder our members at each meeting in order to encourage them to bring guests.
- Discussed the nature and quantum of the speaker gifts. Agreed that \$75 of gift certificates to a nice restaurant would be an appropriate "thank you". Also discussed the early bird and business card draw gifts. Agreed to continue on with the \$10 Starbucks card for each.

5. Secretary Report – Anne George

- Anne advised that nothing to report.

6. Treasurer Report – Colleen Loveridge

- Pam noted the following: :
 - 56 paid members for the current year
 - Approximately \$11,000 of fees received to date

7. Public Affairs Report – Rosalyn Manthorpe

- Discussed advertising dinner meetings in various publications:
 - Business in Vancouver? At a cost of \$50 per submission, it was decided no.
 - Discussed what other local publications we should advertise in: Vancouver Sun, Surrey Chamber, Business to Business, Business Edge, Delta Optimist, Surrey Leader, Fleetwood, Surrey Now, Peach Arch News.
 - Also discussed possibility of advertising in “professional” magazines (ie. CGA, lawyer, etc.)

ACTION: Rosalyn is to consider which other local publications to advertise our ongoing dinner meetings. Anne George is to see if we could advertise in the local CGA newsletter.

8. Membership Report – Charlene Taylor

- Discussed that, to date, there were 61 members for the current year.
- Discussed the new member incentive prize. Need to determine if anyone eligible for the draw?
- Agreed that the Board should review their contacts to see if there is anyone who should be invited to join the FVEPC.
- Agreed to have Cheryl Hipwell undertake networking in order to obtain new members.

ACTION: Charlene is to confirm with Cheryl Hipwell who is eligible for the draw.
Pam to advise Cheryl to undertake networking to recruit new members.

10. Other Business

- Website Update – Advised that the new website is up and running. The Board is to review the changes made to the website and advise Cheryl Hipwell of any issues noted.
- Administrative Support – Pam advised that Cheryl Hipwell’s has resigned as secretarial support. Mentioned that Cheryl may have a replacement for us. Pam asked the Board to forward contact information of any other people that may be suitable. Noted that Cheryl would continue to assist us until a replacement has been found.
- 2007-2008 Meeting Dates: Agreed to the following dinner meeting dates
 - September 18, 2007
 - November 20, 2007
 - January 15, 2008
 - March 11 or 18, 2008 (subject to spring break)
 - May 20, 2008

The board meetings are to be held 1 week prior to each dinner meeting.

Discussed the possibility of venues other than Coyote Creek for the upcoming year. Agreed that Coyote Creek is the most central location for the members.

11. Future Meetings

FVEPC Minutes
Board of Directors
September 12, 2006

Board of Directors Meetings

- ~~September 12, 2006~~
- November 14, 2006
- January 9, 2007
- March 6, 2007
- May 8, 2007 AGM

Dinner Meetings

- September 19, 2006
- November 21, 2006
- January 16, 2007
- March 13, 2007
- May 15, 2007 AGM

12. Adjournment

The meeting adjourned at 10:15 A.M.

/prp