

FRASER VALLEY ESTATE PLANNING COUNCIL
BOARD OF DIRECTORS MEETING MINUTES
GENERAL MEETING

Thursday, March 2, 2006 @ 8.35 A.M.
Jakeman Financial Group
Suite 310-15252 32 Avenue, Surrey BC

Present: Rob Clark, Assante Capital Management Ltd.
Bryan Jakeman, Jakeman Financial Group
Colleen Loveridge, CIBC
Arnold Machel, Visionvest Financial Planning & Services Inc.
Mary-Jane Wilson, Greig, Wilson & Brajovic

1. Confirmation of Agenda
2. Approval of Minutes – Moved by Arnold Machel, seconded by Rob Clark that the Board of Directors Minutes of March 2, 2006 be adopted as read.
3. President's Report – Bryan Jakeman
Bryan reported that Rosalyn Manthorpe had accepted the position of Public Affairs but had not been notified in time to attend our meeting and had other commitments for that time.
4. Vice President's Report – Pam Prior (did not attend but was on speaker phone for part of the meeting)
5. Program Report – Rob Clark
January's speaker Bob Faulkner, was well received and although we did not get many of the feedback forms back, all were positive. It was a unique type of meeting on life planning.
Patricia Miller is confirmed for the March 7th meeting and Rob Clark will need the number of people attending for handouts.
Steve Lake was slated to present for 5 – 10 minutes with a synopsis on the budget, but since it has been delayed to May 2nd, hopefully he will be able to present at the next meeting.
Martha Donnelly speaking on Formal and Informal Assessment of Capacity and Mental Status, has confirmed for the May 16th meeting which is also our AGM meeting.
He stated we also need to firm up the dates for next year's meetings to arrange speakers for them.
Tentative dates are : Sept. 19, Nov 21, Jan 16, Mar 13? And May 15.
ACTION – Kim Karras was to confirm with Coyote Creek that these dates are available.
6. Secretary Report – Kim Karras – Kim was unable to attend

7. Treasurer Report- Colleen Loveridge – Colleen provided up to date bank balances and projected that we will have an estimated surplus of 2,000 – 3,000 at the end of the year. We discussed a possible increase of fees for next year as dinner costs are increasing and we have to pay for guests that have confirmed even if they do not attend. As an example we had 57 confirmed for the March 7th meeting, however only 47 attended. Administration costs are up, but a lot of that had been absorbed by Kwantlen College in the past, who are no longer involved with the secretarial help. We also need to keep some funds for speaker fees if required. It was suggested that we increase our fees to \$199 for early bird and \$229 for regular registration. We would keep the \$40 fee for guests. Further discussion on this subject at Annual General Meeting.
8. Public Affairs Report – As Brian McLeod has stepped down from Public Affairs position, we should thank him at the dinner meeting and introduce Rosalyn at the meeting.
9. Membership: Arnold Machel
We have one new member, current membership is now 66 members. It was suggested that we ask at the dinner meeting if any of our members would like to present as a member spotlight.
Discussed whether we need agendas on table or if we could have one printed out at the door. Some felt that they appreciated the agenda on the table to follow along with the meeting. We should also continue to hand out speaker surveys as it gives a good idea of the relevance of the topic and members also provide suggestions for future speakers.
We now have the capability to electronically send out the CE credits which is a good time saver and more efficient.
ACTION –to check on the CE credit certification on the certificate as Arnold’s name is on the certificate as verification of the credits. There is a number on the certificate and we need to confirm that it is correct.
10. Other Business – We have an invitation from the Abbotsford Estate Planning Council to attend their next luncheon meeting with guest speaker Jamie Golombek. It was decided to announce at the dinner meeting and to give a contact person if anyone is interested in attending.
Website- We have a proposal from another web provider Hi-Performance Enterprises Inc. – Ethan Huberman who would work along with Cheryl Hipwell to maintain the web site. We need to make a decision on what topics we should have on website and general set up.

ACTION – Arnold Machel will research and provide information for our next director’s meeting.
11. Adjournment – the meeting adjourned at 10:A.M.