

FRASER VALLEY ESTATE PLANNING COUNCIL
BOARD OF DIRECTORS MEETING MINUTES
GENERAL MEETING

Tuesday, September 11, 2007 @8:30 AM
Manthorpe Law Office – Suite 102, 15399 102A Avenue Surrey, BC

Present: Karl Maier, McQuarrie Hunter, Barristers & Solicitors
Rosalyn Manthorpe, Manthorpe Law Offices
Carey Vandenberg, Partners In Planning
Anne George, Van Wensem, Eakins & George
Pam Prior, KPMG (by telephone)

Regrets: Charlene Taylor, VGH & UBC Hospital Foundation
Andy Block

1. Confirmation of Agenda

The agenda was confirmed.

2. Approval of Minutes

Moved by Rosalyn Manthorpe and seconded by Anne George that the Board of Directors Minutes of July 9, 2007 be adopted as presented. **Motion Carried.**

3. President's Report – Karl Maier

Colleen Loveridge has resigned for personal reasons, so it will be necessary to find another person to act as Secretary (see new business below) and Karl will take the minutes until then. Andy Block is absent again, so it may be necessary to find another person to act as Public Affairs officer [note: Andy Block submitted his resignation by email later the same day]. The executive should have a general discussion about the activities and direction of the FVEPC, when time permits.

4. Vice-President's Report – Rosalyn Manthorpe

Rosalyn will purchase 'prize' gift cards for the year, and will work with Carey to identify suitable 'thank you' gifts, in the \$75-\$100 range for each speaker.

5. Program Committee Report – Carey Vandenberg

Arrangements for the September 18 meeting were confirmed. Cinnamon Russell returned to school, and so has arranged for a colleague, David Marsey, also from AIM Trimark, to speak in her place on September 18. Karl will bring a laptop and powerpoint projector in case David Marsey needs them. Laurie will attend to introduce herself again and help with the reception desk, subject to approval of the additional cost. A number of members have renewed but not yet paid their membership fees. Membership renewals will be accepted at the meeting, in cash or by cheque, but not by credit card, since that takes too much time to

process. Pam will show Charlene how to issue the CE credit certificates for the meeting.

Pam Prior's summary of the speaker surveys and suggestion forms was reviewed, and will be referred to when planning the 2008-09 year.

For the coming year, speaker surveys would be replaced by a reminder to give feedback by email (to the email address on the agenda), and a request that any suggestions for new speakers or topics be submitted on the back of a business card, with a prize for any person whose suggestion is adopted.

6. Treasurers Report – Anne George

Colleen delivered all the information to Anne. Bank account signature cards were updated. Anne would continue to arrange for cheques that require signature to be signed at meetings, or by mail. Laurie will courier the funds she receives from members to Anne for deposit. Anne will review the deals we have at our current banks and only change them if there is a benefit to do so.

7. Public Affairs Report

Andy was not present. Rosalyn agreed to send out notices of the October event, and of our speaker calendar for the year, in his absence. Karl and Laurie will complete the announcement and reply form, and we will then arrange for them to be circulated, as follows: Abbotsford Estate Planning Council – Laurie (Karl will ask her); Estate Planning Council of Vancouver – Karl; Canadian Association of Gift Planners – Charlene; CGAs – Anne; Financial planners – Carey.

8. New Business

The format of the October 16 meeting was confirmed – same as a regular meeting. We discussed the charge to attend (it is not covered by the annual membership fee), and decided to keep it at \$40, subject to a review of the actual cost per person [note: \$40 was later confirmed].

We discussed members who might be interested in joining the executive, and who Karl will approach directly. Karl will also seek expressions of interest at the next meeting. Karl will also find a 'thank you' gift for Colleen.

Adjournment (The meeting adjourned at 10:00AM)

Future Meetings

Board of Directors Meetings

Sept. 11, 2007

Nov. 13, 2007

Jan. 8, 2008

Mar. 4, 2008

May 13, 2008

Dinner Meetings

Sept. 18, 2007

October 16, 2007

Nov. 20, 2007

Jan. 15, 2008

Mar. 11, 2008

May 20, 2008 AGM

Respectfully submitted, KAM