



## BOARD MEETING MINUTES

**DATE:** Monday, November 5, 2018

**TIME:** 8:30AM

**LOCATION:** Johnsen Archer LLP  
#300, 7485 – 130 Street, Surrey

**MEETING:** November 2018 Board Meeting

**CHAIR:** David Hunter

**SECRETARY:** Linson Chen

**PRESENT:** David Hunter, Linson Chen, Carrie Stocco, Donna Robinson, Chris George, Lilian Cazacu

**REGRETS:** Sukhminder Virk, Tara Britnell

### 1. Call to Order / Confirmation of Agenda / Approval of Minutes

David Hunter called the meeting to order at 8:37 AM.

The agenda was confirmed, approval of the minutes from the September 5, 2018 board meeting. Moved by David. Seconded by Chris.

### 2. President's Report – David Hunter

Executive Responsibilities: The board will be updating the executive function list from 2008. Each board member will review their executive role and provide any changes to David.

Incorporation: We are currently registered as an unincorporated association. The issue with this is that the directors could be liable. The board has suggest that FVEPC be registered as a society. We will look into the requirements and bring this up to vote at our AGM.

Sukhminder has resigned as the program chair. Chris will announce at our November dinner meeting about the vacant position available on our board.

### 3. Vice President's Report – Chris George

Chris has purchased gift cards and books.

### 4. Treasurer's Report – Carrie Stocco

Carrie reviewed the financial activity statement.

## **5. Program Committee Report**

November 20, 2018: Sukhminder Virk - Working with Multi-Cultural Clients

January 15, 2019: Calista Cheung from the Bank of Canada - Economic Update

March 12, 2019: (Joint CAGP Meeting) Blake Bromley – Charity related topic?

May 21, 2019: Insurance – Speaker (TBA)

## **6. Public Affairs – Donna Robinson**

We are now members of Surrey Board of Trade (SBOT). We received complimentary tickets to their Business in the City breakfast meeting on November 14. Lilian has volunteered to go to the event as our ambassador.

As members of Surrey Board of Trade, we have complimentary digital access to BIV (Business in Vancouver) magazine. Donna will check with SBOT if we are able to distribute this to our members.

## **7. Membership – Lilian Cazacu**

We have three new membership applications: Nancy King (MNP), Francis Lepp (Langley Law), and Amanda Pereira. All three has been approved. Moved by Carrie. Seconded by Chris.

## **8. New Business**

The March joint CAGP date was confirmed to be March 12.

2018-2019 Board Executive Photo will be postponed as David and Linson will not be attending the November dinner meeting.

## **9. Meeting Adjournment**

The meeting adjourned at 9:47 AM.

## **UPCOMING DATES:**

Dinner Meeting: Tuesday, November 20, 2018 5:45PM @ Guildford Golf and Country Club.

Board Meeting: Tuesday, January 8, 2019 @ Johnsen Archer LLP.